Position Title: Graduate Assistant
Reports to: Faculty member to be assigned

Terms of Employment:
• For the fall semester: 20 hours per week (full-time) or 10 hours per week (half-time), beginning August 26, 2019 and ending December 20, 2019. Does not include the week of Thanksgiving Break.
• For the spring semester: 20 hours per week (full-time) or 10 hours per week (half-time), beginning January 13, 2020 and ending May 8, 2020. Does not include the week of Spring Break.

Compensation:
• Full assistantship salary is $5,284 per semester ($2,642 for half). Half assistantships may be awarded
• Salary will be prorated weekly for late start
• Graduate Assistants may qualify for in-state tuition and fees
• Graduate Assistants receive University holidays and do not work during Thanksgiving Break, Spring Break, or the interims between semesters
• Tuition scholarships may be applied for and awarded separately.
• For more information on the Graduate Assistantship System and procedures:
  http://www.grad.uni.edu/assistantships/

Position Description:
• Students may be assigned a combination of duties from the following list:
  • Teaching
    o Teaching one (if half assistantship) or two (if full assistantship) courses on your own
    o Teaching in a course as an assistant to the primary professor
    o Teaching assistants must have enrolled in the COMM 6045: Seminar in Communication Education at same time as, or prior to, their first semester of teaching. Completion of the course with at least a “B” required to continue assistantship
    o Teaching assistants must attend the pre-semester orientation and weekly meetings headed by the Basic Course Director. Failure to meet these expectations may result in a revocation of the assistantship.
    Questions about this process can be directed to ryan.mcgeough@uni.edu
  • Research
    o Working with an assigned professor on a variety of research projects
  • Service
    o Assisting with coaching for the Forensics program
    o Assisting in the Interpreters Theatre
    o Assisting with departmental publicity

Qualifications:
• Must be a full-time, degree-seeking student in the UNI Communication Studies graduate program
• Must be enrolled in 9 qualifying graduate credit hours each semester of assistantship.
• Maintain a UNI cumulative graduate GPA of at least 3.00. A newly admitted graduate student must have at least a 3.0 GPA for undergraduate or previous graduate work of at least 8 graded credit hours.
• B.A. degree in Communication Studies or related field preferred

Application Process and Deadline: To apply email the completed Application Form for Graduate Assistantship (available at http://www.grad.uni.edu/assistantships) to kyle.rudick@uni.edu. Applications received by February 1 (for fall consideration) and October 1 (for spring consideration) will be given full consideration.